



EPA ID Card Registration – Guidance Notes

Format for Registering Players and Issuing ID Cards

1. A player must hold 1 bar coded ID Membership Registration card before he/ she can play in any EPA ID Registration Card event.
2. The player must complete a 'Players Registration form' and a suitable passport or electronic photograph to their County Secretary. County Secretary will hand them a EPA ID Bar coded registration card. The County Secretary will then complete the EPA online database to register this player.
3. A player signing on the day for Inter-County or Inter-League must complete the relevant forms and ask the County Secretary to sign and complete the online EPA database to register this player. Failure to comply will result in the player losing all the frames they have won, plus the team losing five (5) points from their result sheet. These points are awarded to the opponents.
4. A County men's squad must have a minimum of 18 players registered fourteen (14) days prior to their first Inter-County fixture. Ladies nine (9) players. Juniors nine (9) players.
5. An Inter-League team must have a minimum of nine (9) players registered fourteen (14) days prior to their first Inter-League fixture.
6. The cost of the Registration/I.D card is set by their Region and fees are payable to the Region. (As from 1.1.2009 a fee of £5 is payable to the EPA).
7. The player must carry this card at all EPA events; failure to comply will result in a fine to the player concerned, with the possibility of not being allowed to play in that event. If the player loses or requires a further card then the full charge will be required to renew the card.
8. Transfers: A Transfer can only take place if the County Association Secretary completes the online transfer request as de-signing that player. a new I.D Membership form should be handed to the new players County Secretary to complete online for EPA Database
9. Numbering on cards is denoted by a bar coded system for each player
10. Only the County Secretary can issue these cards.
ID Registration Cards will be only updated when a card is lost or not usable.
11. The player must complete a Players Renewal Registration Form each year this must be signed by his/ her County Secretary, the County Secretary then updates that player's membership online
12. Renewal date is 1st January of each year. Membership will run from 1st January to 31 December.